



## MEMORIAL DAY ARTS & CRAFTS SHOW

Saturday, May 23, 2020

10:00 am — 4:00 pm

Downtown Eagle River

Eagle River, WI

800-359-6315    events@eagriver.org

### **Booth Information:** 10' x 10' outside space

Booth spaces are non-transferable. Booth layout and booth assignments will be determined by the committee and we will honor requests when able to do so.

### **Fees:** \$75 per 10'x10' space

**Rules:** In order to maintain our high standards for exhibitors, we require all work to be *your own original art or handcrafted items*. No wholesale (buy-sell items), flea market, imported or machine screen printed items will be accepted. All work exhibited is expected to be equivalent in quality to that depicted in the application photographs. We encourage "Northwoods—themed" items. All exhibitors must set up and exhibit until 4:00 p.m., rain or shine. Exhibitors who do not comply with these rules will be required to remove their work without refund of fees and will no longer be invited to participate. The decision of the committee is final. The deadline for application is March 15, 2020 or until all booths are full. No decision will be made until after the deadline of March 15<sup>th</sup> and please allow at least 2-4 weeks for jurying.

### **Permits/Liability Insurance Information:**

- All exhibitors are required to have **on file their Wisconsin Seller's Permit number with our office** in order to participate. You may obtain one by contacting the Wisconsin Dept. of Revenue, Income, Sales Inheritance & Excise Tax Division, P.O. Box 892, Madison, WI 53708 or call (608) 266-2776.  
**Note:** Effective October 1, 2006, Eagle River has become a Premier Resort community. **Therefore the Premier Resort Tax of .5% in addition to the County/State tax of 5.5% is in effect.** For more information on this tax contact the Department of Revenue at the above information.
- All exhibitors are required to have **on file a valid certificate of General Liability Insurance with our office** in order to participate.

**Cancellation Policy:** Fees must be included with application form and are non-refundable after notification of selection unless the space can be reassigned to another vendor. In this case, there will be a 20% cancellation fee withheld from your refund. There are NO REFUNDS for cancellations within ONE MONTH PRIOR to the event.

**Unloading and Setting Up:** You will be allowed to set up on the morning of the event after all spaces are marked at approximately 7:00 a.m. Your booth will be assigned to you on a first come first serve basis. Your booth must be set up by 9:45 am. If you set up in the wrong space you will have to tear down and move to your assigned spot, no exceptions.



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ARTS & CRAFTS SHOW**  
**Saturday, May 23, 2020**  
 10:00 am — 4:00 pm  
 Downtown Eagle River  
 Eagle River, WI

OFFICE USE ONLY	
Check #:	_____
Amt Paid:	_____
Post Mark Date:	_____
Cert. of Insurance:	_____
Booth Assignment:	_____

**Submit to:** EAGLE RIVER AREA CHAMBER OF COMMERCE  
 P.O. Box 1917—MD  
 Eagle River, WI 54521  
 800-359-6315 or email: [events@eagleriver.org](mailto:events@eagleriver.org)

**Business Name:** \_\_\_\_\_  
**Exhibitor Name:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**City/State/Zip:** \_\_\_\_\_  
**Telephone:** \_\_\_\_\_ **Cell Phone:** \_\_\_\_\_  
**Website:** \_\_\_\_\_ **E-Mail:** \_\_\_\_\_

**Method of Payment:** Check / Money Order enclosed: (Made payable to the Eagle River Chamber of Commerce)  
 Credit Card —Type: Visa MasterCard Discover Card

**Credit Card Number** \_\_\_\_\_ **Expiration Date** \_\_\_\_\_ **CVC#** \_\_\_\_\_  
**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Booth Space:** \_\_\_\_\_ **Outside space 10' x 10' .....** \$ 75 \$ \_\_\_\_\_  
**Total Remitted** \$ \_\_\_\_\_

**Brief Description of Items Being Sold:**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**IN ORDER FOR YOUR WORK TO BE CONSIDERED FOR EXHIBITION**  
**YOU MUST SUBMIT THE FOLLOWING:**

- 1) This *completed and signed* Application Form and Seller's Permit Form (side one and two of this sheet) and provide a valid certificate of General Liability Insurance.
- 2) Your check(s), credit card information, or money order(s) Make checks payable to the Eagle River Area Chamber of Commerce. If your work is not selected this will be returned to you.
- 3) Provide 5 color photographs of items for jurying. One photo must be of the display booth, one must show you working on your project and 3 of the items you will be selling. Photos must be labeled with your name and a short description of items being sold. All work exhibited is expected to be equivalent in quality to that depicted in the application photographs. We will return photos to you. Photos can be emailed to: [events@eagleriver.org](mailto:events@eagleriver.org)

I accept the rules and regulations regarding my participation in the 2020 Memorial Day Arts & Crafts Show. I understand that all work exhibited has to be my very own original art or handcrafted item.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Seller's Permit Form**  
**Memorial Day Arts & Crafts Show**  
**Saturday, May 23, 2020**

Return to: Eagle River Area Chamber of Commerce  
P.O. Box 1917—MD  
Eagle River, WI 54521

Wisconsin law (sec. 73.03(38), Wis. stats.) requires that each operator of a swap meet, flea market, craft fair or similar event must report to the Wisconsin Department of Revenue the name, address, social security number and the Wisconsin seller's permit number (if available) of each vendor selling merchandise at the event.

**THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR APPLICATION**

1. Name of Operator or Sponsoring Organization: Eagle River Area Chamber of Commerce
2. Name of Event: Memorial Day Arts & Crafts Show
3. Date(s) of Event: May 23, 2020
4. Location of Event (City or Town): Eagle River, Wisconsin
5. Vendor/Seller's Real Name: \_\_\_\_\_
6. Business Name: \_\_\_\_\_
7. Address: \_\_\_\_\_
8. City, State, and Zip Code: \_\_\_\_\_
9. Social Security Number: (Please provide only if you do not have a Wisconsin Seller's Permit Number):  
\_\_\_\_\_
10. Wisconsin Seller's Permit Number: \_\_\_\_\_

Indicate below the type(s) of activity you intend to engage in at this event.

11.  **Selling Merchandise** - Includes the sale, rental, lease, exchange, trade or taking orders of any merchandise goods, or products for money and/or other consideration. Describe the type of product. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
12.  **Selling a Service** - Includes the sale, rental, lease, exchange or trade of any service or admission or money and/or other condition. Describe the type of service or admission. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_